



# ATA CHECKLISTS - AN EXCLUSIVE MEMBER SERVICE ORDER FORM

If you wish to join ATA so you can receive checklists and other member services, please submit a membership application or reinstatement application, found at [www.americantopical.org/join-us](http://www.americantopical.org/join-us)

Please complete the fields below for checklist number, name, number of items and cost. Then select how you want to receive your checklist(s) - emailed as an Excel or PDF, -or- printed and mailed. For printed checklists, there is an additional charge of 10¢ per page. To calculate the printing charge, add the total number of items for all lists, divide the sum by 32 and multiple that number by \$0.10.

**Checklist Cost:** Checklists are priced by the number of items on the list - 2¢ per item with a minimum cost of **\$3 per checklist** and a maximum cost of **\$75 per checklist**. A printed checklist mailed to you results in additional cost for printing and postage.

**Checklist Updates:** ATA members in good standing may request one update annually for any checklist purchased since May 2014. Emailed updates are available free of charge as long as ATA membership is maintained. Printed updates are subject to charges for printing and postage.

Mail to ATA Office (address below) or email to [ata@americantopical.org](mailto:ata@americantopical.org) Date:

From:  ATA Member # (if known):

I would like to order the following ATA checklists:

Checklist #	Name of Checklist	Number of Items	Cost (2¢/item); \$3 min - \$75 max
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COST FOR CHECKLISTS:

**Printing Cost** (*only if ordering printed checklists*)  
Total items in all check lists ÷ 32 (Average items per page) X \$0.10

PRINTING COST:

POSTAGE:

TOTAL COST:

Please send my checklists as:

- Microsoft Excel file, emailed
- PDF file, emailed
- Hardcopy, printed and mailed (printing costs apply)

Pay by mailing a check to **ATA Office, PO Box 2143, Greer, SC 29652-2143 USA**  
Or sending a PayPal to [ata@americantopical.org](mailto:ata@americantopical.org)  
or supplying to the ATA Office a credit/debit card number, expiration date and CVC code.